

ODP-81-612  
12 May 1981

MEMORANDUM FOR: Chief, Audit Staff

FROM : Bruce T. Johnson  
Director of Data Processing

SUBJECT : Report of Audit Appraisal, Human Resources  
System

REFERENCE : Your Memo to D/ODP, Same Subject,  
dtd. 27 Apr 1981

1. A copy of the subject report on the Human Resources System (HRS) was attached to the referent memorandum and you asked to be advised of the action taken on Recommendation #6. The recommendation was:

Recommendation #6 (For ODP): Follow established procedures to ensure that backup copies of HRS files are stored offsite in a timely manner.

2. The action taken by the Office of Data Processing was:

The Operations Division has established and implemented procedures to ensure backup copies of HRS files are stored in the Special Computer Centers on a weekly basis and then stored offsite on a monthly basis. The Database Management Branch will randomly test the procedures by submitting test jobs that require the offsite backup copies of the HRS files.

/s/ Bruce T. Johnson

Bruce T. Johnson

cc: DD/P/ODP  
C/OD/ODP  
C/PD/ODP  
DD/A/ODP  
C Div/DD/A/ODP

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Approved For Release 2003/12/03 : CIA-RDP84-00933R000100290005-7

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